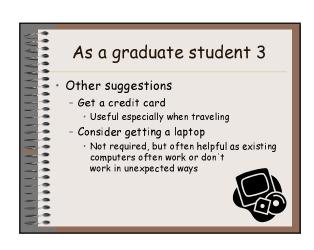
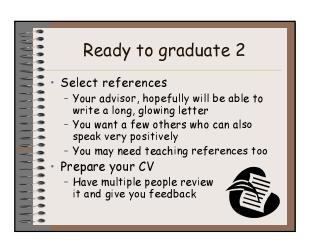


## As a graduate student Polish your English -- make it impeccable (both spoken and written) - Communicate only in English (except, say, with family) - Ask native-English-speaking friends and professors to review your writing and talks ahead of time Go to conferences, meet people Publish papers, give talks -- be seen Write one or more funding proposals with your advisor

## As a graduate student 2 Get teaching experience -- teach! Be more than a TA -- be an instructor here, or for a nearby school for an undergraduate course. Get feedback on your teaching and improve Do it again Interact with more than your advisor You'll need the contacts and references later You want feedback to improve



# Prepare research and teaching statements - What do you want to do with your life? Why? How will you do it? - What do you want to teach? - What do you want to study (i.e., do research)? - How will you raise funding for your research? - Make the English perfect - Get feedback



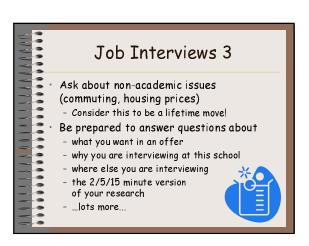
# Ready to graduate 3 Apply for a job! Apply to many schools if appropriate area Apply to schools better and worse than Lehigh The better schools at least have to see your name, and you might get lucky and invite you for an interview The worse schools are more likely to interview and hire you Ask advisor about school reputations Phone interviews count! The hiring chair is likely to call you to set up the interview and introduce you to the process—his/her impression of you is important!



## Ready to graduate 5 Prepare a job talk - Make multiple versions · shorter, longer (typical is about 45 minutes) - Create an undergraduate teaching talk · some schools require it (e.g., Lehigh) - Practice, practice, get feedback, revise and improve - Make the English perfect (spelling, grammar, word choice, etc.) - Show depth of research relatively briefly · Most faculty will not be in your area

# Job Interviews Time to learn whether you are right for them, and whether they are right for you Be friendly, smile Try to learn names -- take notes! Talk about what you can do for the dept - What you might teach (hopefully what they need) - People with whom you might collaborate Do your homework -- review the dept. web site, & faculty personal home pages

# Job Interviews 2 Prepare questions about faculty work in advance in case of slow points in the conversation Think ahead about research interests that are unrelated to your thesis Get lots of sleep -- interviews can be fun, but they are long and grueling Even if you decide right away that this is not the place for you, make a good effort They might be the only offer you get! Word of a bad interview might travel to places in which you are interested You may wish to work with these people in the future



## Job Talk Practice, practice, practice in advance When given a question, slow down and make sure you understand it Try to answer, but be willing to admit that you don't know the answer Make sure you can speak loudly enough to be heard in the back of a lecture hall Show your excitement for your work!

## Job Offers Think in advance about what you want in an offer Certain salary Summer support Graduate student support Funds for a lab and equipment Space for a lab/grad student offices Others?

#### Job Offers 2 Think ahead about which places you might accept an immediate offer Juggling offers can be difficult Deadline for responses may be before your interviewing is complete Can often negotiate some aspects, but usually a slow & difficult process Many people involved in the formal offer

